

CONFIDENTIAL

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To all tenderers

Our reference	E2A0-AS	T +49 6196 79 6054
Email	alissa.schlossnikel@giz.de	Date 20.04.2026

Tender number: 81322924
Project processing number: G-012362-00/ I-012362-040000
Project title: Regional Cooperation for EU Integrations (RCEI) - EU4Digital
Works/services tendered: Technical and Advisory Services for Developing and Piloting an Interoperable Digital Wallet based Cross-Border e-Service
Country: West Balkans

Procedure type: Open procedure

Invitation to submit a tender

Dear Sir/Madam,

Thank you for your interest in this procurement procedure.

The German Federal Ministry for Economic Cooperation and Development (BMZ) has commissioned us to implement the above project.

The application for participation consists of the following documents, which must be submitted in full:

- Self-declaration of suitability with attachments
- Technical tender (including concepts and CVs)
- Price quotation
- Applicant/bidder consortium declaration
- Declaration – transfer of eligibility

Deutsche Gesellschaft für
Internationale Zusammenarbeit (GIZ) GmbH

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Anna Sophie Herken

Commerzbank AG Frankfurt am Main
BIC (SWIFT): COBADEFFXXX
IBAN: DE45 5004 0000 0588 9555 00

- Order processing annex (AuV) in accordance with Art. 28 GDPR, including technical and organisational measures (TOM)

Please submit your tender **by 12:00 noon (Berlin, Germany time zone) on 22 May 2026**. Please submit your tender in English in accordance with the requirements stipulated in the procurement documents. Details of our submission requirements are explained in this letter and in the requirements for application included with the procurement documents. Please note that this is an 'open procedure' and that there will therefore be no negotiations.

Technical bids are weighted at 70%, price bids at 30%. Fixed budget items for price bids specified in the competition documents are not included in the evaluation and weighting of the same. The following formula is used for weighting:

$$= 0,7 \times \frac{\text{technical evaluation of the bidder}}{\text{Evaluation of the best technical bid}} + 0,3 \times \frac{\text{best offer}}{\text{bidder's price}}$$

Planned schedule for the rest of the procurement procedure:

Information to tenderers about result of tender evaluation	June 2026
Award of contract	June 2026
Commencement of service delivery	July 2026
Your tender will remain legally binding up to	31 August 2026

Questions

Please raise any commercial, technical or procedural questions promptly, and no later than the deadline for submission of queries specified on GIZ's e-procurement tender platform. Questions can only be submitted electronically, using GIZ's e-procurement tender platform. Non-compliance may result in your tender not being considered.

Sustainability

We have developed a Guide for Practicing Corporate Sustainability (GPS) so that our contractors can learn about corporate sustainability at GIZ. We invite you to go through GPS and obtain a participation certificate, which you can hand in with the proposal.

Participation in GPS does not influence the award decision in this procedure. However, we would very much welcome your taking part in GPS: <http://gps.giz.de/en>.

Our requirements for other procurement documents, which are listed in the annex below, also apply.

Yours sincerely,

Deutsche Gesellschaft für
Zusammenarbeit (GIZ) GmbH

Alissa Schlossnikel
Contract manager, E2A0
Contract Management
(sent electronically without signature)

Annexes

1. Valid version of the requirements for application for the award of contracts for services and work in the version currently in force
2. Valid version of General Terms and Conditions of Contract (AVB) for supplying services and work on behalf of GIZ in the version currently in force
3. Terms of reference and annexes
4. Special terms and conditions of contract
5. Self-declaration of eligibility for open procedures
6. Declaration of eligibility based on the capacities of other entities
7. Grid for assessing the eligibility of candidates/tenderers
8. Price schedule
9. Grid for the technical assessment of tenders above the EU threshold
10. Declaration by bidding consortium
11. Template advance payment guarantee
12. Creditor master data sheet (please fill out the sheet separately for all members of a consortium and for the consortium itself)
13. Information on data processing in accordance with Article 13 of the EU General Data Protection Regulation (GDPR) (data protection information')